



Catholic Christian
O U T R E A C H

Writer

Position Type:	Full Time
Responsibility Level	2
Job Region/Location:	CCO Headquarters in Ottawa, ON
Reports to:	Director of Communications
Working Conditions:	Normal Office Conditions
Funding:	Support Team and Partnership Development
Application Deadline	19 March 2019

Position Overview

CCO's Communications Team knows that words matter. From concept to writing to copyediting, we need someone who is ready to powerfully articulate CCO's messages. This position allows you to collaborate throughout the movement as well as with external partners to strengthen CCO's written presence.

Main Job Tasks and Responsibilities

- Support CCO's campus ministry through a variety of written projects
- Manage projects involving internal and external stakeholders
- Write in a varying contexts, including social media, blogging, editorial, policy, and internal communications formats.

Education and Experience

- A university graduate is preferred.
- Experience in writing and copyediting is a must.

Key Competencies

- Ability to quickly and consistently edit copy from a variety of sources
- Ability to generate stories to suit diverse media
- Interest in new and emerging communications practices
- Enthusiasm for working and learning in a creative, energetic team

Support Team and Partnership Development (STPD)

All CCO staff have the unique opportunity and privilege to rely on God's providence. The successful candidate will develop their own team of financial and prayer supporters who contribute directly to the funds for their salary. For more information on STPD, please see our STPD FAQ at <http://careers.cco.ca>.